

**MINISTRY OF OCEAN ECONOMY, MARINE RESOURCES,
FISHERIES AND SHIPPING**

Circular Letter No. 10 of 2017

MFC/E/2/14/2

From: Senior Chief Executive

To: Heads of Ministries/Departments

**Vacancy for the Post of Plant Mechanic in the
Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping**

Applications are invited from qualified serving employees on the permanent and pensionable establishment who wish to be considered for appointment as Plant Mechanic in the Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping.

II. QUALIFICATIONS

By appointment of Tradesman's Assistants who have passed the appropriate trade test.

NOTE

- 1 In the absence of qualified Tradesman's Assistants, by selection from among employees on the permanent and pensionable establishment who:
 - (i) possess the Certificate of Primary Education; and
 - (ii) have passed the appropriate trade test.
- 2 Candidates not possessing the qualification at (i) above will also be considered provided they can show proof of being literate.

III. DUTIES AND SALARY

1. To use properly and keep in good condition tools and instruments in general use in the trade.
2. To install, maintain, diagnose, locate and remove faults on mechanical and air conditioning plants in buildings of the Ministry.
3. To clean and maintain cooling towers, check alignment of motors, grease bearings, remove scales and paints.

4. To clean and maintain water chillers, check and adjust controls, check and charge refrigerant, check and change oil, change oil filters and change heater elements.
5. To repair insulation on chilled water system.
6. To clean and repair strainers on chilled and condenser water systems.
7. To clean condenser and evaporator system of chillers with acid or other cleaning agent.
8. To clean and maintain fan coil units: clean filters, adjust thermostat, clean three way valves, clean chilled water pipes, check and drain trays and pipes.
9. To clean and maintain air compressors: check oil and carry out periodic servicing.
10. To locate and remove faults on pneumatic controls and pneumatic system generally.
11. To check and adjust dampers on duct work.
12. To clean and maintain air handling units: clean and adjust filters and filter coils, check and adjust belts, lubricate bearings, check and adjust thermostats.
13. To check and maintain pumps and fans: dismantle and repair when required.
14. To check and maintain dosing equipment for water treatment.
15. To check, maintain and repair butterfly and other valves.
16. To clean and maintain incinerator: clean photo-cells, water spray nozzles and prime diesel.
17. To clean and perform ordinary routine maintenance on diesel engine of stand by generator.
18. To clean and maintain room air conditioners.
19. To read and interpret very simple diagrams and carry out work to such diagrams.
20. To prepare estimate in regard to types and qualities of materials required for specific works.
21. To perform such cognate duties as may be assigned.

The permanent and pensionable post carries salary in the scale of Rs 13010 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 23975 a month plus salary compensation at the approved rate.

Selected candidate will in the first instance be appointed in a temporary capacity of six months with salary at the flat rate of Rs 13010 a month plus salary compensation at the approved rate.

I. MODE OF APPLICATION

- (a) Qualified candidates should submit their application on the prescribed Application Form which may be obtained at the Human Resource Office, Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping, 4th Floor, LICI Centre, John Kennedy Street, Port Louis or on the website of the Ministry at <http://fisheries.govmu.org>.
- (b) Applications should be submitted in **duplicate, the original** to be sent directly to the Senior Chief Executive, Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping, 4th Floor, LICI Centre, John Kennedy Street, Port Louis (Human Resource Section), **within the closing date** and **the duplicate** through their respective Supervising/ Responsible Officer who will forward the duly filled in form to the Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping on the above address **within a week of the closing date**.
- (c) Applications **not** made on the prescribed form will not be accepted.
- (d) Envelopes should be clearly marked on the top left-hand corner “Post of Plant Mechanic,” Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping.

Important

- (i) Incomplete, inadequate or inaccurate filling of the Application Form may cause a candidate’s elimination. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
- (ii) Qualifications obtained after the closing date for the submission of applications as specified in the advertisement will not be accepted. Only qualified persons should apply.
- (iii) The originals of birth and educational certificates should not be submitted with the application, but applicants should produce these if and when called upon to do so.
- (iv) Only the best qualified candidates will be called for interview.

II. CLOSING DATE OF APPLICATION

- (a) Applications should reach the Senior Chief Executive, Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping, 4th Floor, LICI Centre, John Kennedy Street, Port Louis (Human Resource Section), not later than **28 August 2017 at 3.30 p.m.**
- (b) Applications obtained after the closing date **will not be accepted.** The onus for the prompt submission of applications so that they reach the Senior Chief Executive, lies solely on applicants.

**Ministry of Ocean Economy, Marine
Resources, Fisheries and Shipping
4th Floor, LICI Centre
John Kennedy Street
Port Louis**

Date: 07 August 2017