

MINISTRY OF OCEAN ECONOMY, MARINE RESOURCES, FISHERIES  
AND SHIPPING

**Circular No. 11 of 2017**

**MEMORANDUM**

**Ref:** FCR/E/2/24/1

**From:** Senior Chief Executive

**To:** Director of Fisheries

Director of Shipping

Head, Mauritius Maritime Training Academy

Officer in Charge, Albion Fisheries and Research Centre

Officer in Charge, Fisheries Training and Extension Centre

Ag. Officer in Charge, Competent Authority

Officer in Charge, Seafood Hub

Controller, Fisheries Protection Service

Manager, Financial Operations

Officer in Charge, Fisheries Posts and Marine Parks

Head Office Auxiliary

Notice Board

**Date:** 09 August 2017

**Vacancy for the Post of Tradesman's Assistant in the  
Ministry of Ocean Economy, Marine Resources, Fisheries and Shipping**

Applications are invited from among employees in the grade of General Worker on the permanent and pensionable establishment of this Ministry who wish to be considered for appointment as Tradesman's Assistant.

**II. QUALIFICATIONS**

By selection from among General Workers on the permanent and pensionable establishment of the Ministry possessing the Certificate of Primary Education.

**Note 1**

In the absence of candidates possessing the Certificate of Primary Education, consideration will be given to candidates who show proof of being literate.

**Note 2**

Priority of consideration will be given to employees who have experience in the trade.

**Note 3**

Tradesman's Assistants will be required to pass the appropriate test to be eligible for appointment as Tradesman.

### **III. DUTIES AND SALARY**

1. To work under the supervision of and assist the Tradesman.
2. To be familiar with the tools of the trade and to use them to perform operations, as appropriate, under the guidance of the Tradesman, so as to develop gradually the skills necessary for the trade.
3. To ensure, under the Tradesman's guidance that all tools, equipment and accessories used in the trade are kept in good working order.
4. To perform such cognate duties as may be assigned.

The permanent and pensionable post carries salary in the scale of Rs 11200 x 250 – 11450 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 18825 a month plus salary compensation at the approved rate.

The selected candidate will in the first instance be appointed in a temporary capacity of six months with salary at the flat rate of Rs 11200 a month plus salary compensation at the approved rate.

### **IV. MODE OF APPLICATION**

Applications should be submitted as per enclosed application form. The completed form should contain full details regarding the applicants' previous experience, qualifications and any other factors which would qualify him/her to carry out the duties of the post. The originals of birth certificates and qualifications should not be submitted with applications but applicants should produce same if and when called upon to do so. **Applications not made on the prescribed form will not be considered.**

### **V. CLOSING DATE**

Candidates should forward their application form through their respective Head of Sections so as to reach this Ministry **not later than 29 August 2017 at 3.30 pm.** Applications received after that date will not be taken into consideration.

### **VI. When transmitting applications, Heads of Sections should:**

- (a) sign part B of the application form certifying the correctness of the particulars recorded therein; and
- (b) submit an adhoc report on the work, conduct and attendance of each applicant.

**Ministry of Ocean Economy,  
Marine Resources, Fisheries  
and Shipping  
4<sup>th</sup> Floor, LICI Building  
John Kennedy Street,  
Port Louis.**

**Date: 09 August 2017**