

13. Other Skills, Competencies you wish to draw attention to:

14. Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty?

Answer Yes or No if yes, give details (court, charge, date, sentence – e.g. prison, fine, caution or conditional discharge)

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.....

15. Any other relevant information

16. REFEREES

REFEREE 1

Name:

Occupation:

Address:

Contact/Phone No.:

REFEREE 2

Name:

Occupation:

Address:

Contact/Phone No.:

DECLARATION

I,, the undersigned applicant, declare that the particulars in this application are true and accurate and that I have not wilfully suppressed any material fact.

Signature:

Date:

MINISTRY OF BLUE ECONOMY, MARINE RESOURCES, FISHERIES AND SHIPPING
NOTES AND INSTRUCTIONS TO
CANDIDATES

- (1) The Application Form should be completed in the candidate's own **handwriting** and forwarded to the Senior Chief Executive, Ministry of Blue Economy, Marine Resources, Fisheries and Shipping, 4th Floor, L.I.C Centre, John Kennedy Street, Port Louis.
- (2) It is very important for the candidate to indicate his National Identity Number in the space provided at item 1 of the Application Form.
- (3) Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail a candidate's elimination.** It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
- (4) Qualifications obtained **after** the closing date for the submission of applications as specified in the advertisement **will not** be accepted. Only qualified persons should apply.
- (5) Applications not made on the prescribed form **will not** be accepted.
- (6) Applications received **after** the closing date and time mentioned in the advertisement will not be accepted. The onus for the prompt submission of applications so that they reach the Senior Chief Executive of the Ministry in time lies solely on applicants.
- (7) The post applied for should be clearly marked on the top left hand corner of the envelope.
- (8) The completed form should contain full details regarding previous experience, qualifications and any other factors which would qualify the candidate to carry out the duties of the post applied for. Documentary evidence and a statement of relevant particulars, e.g. job description and content, dates and employer's certificate should be attached with the Application form.
- (9) Should there be any matter not covered by the Application Form that the candidate wishes to be considered with his application, the details must be given on an additional sheet to be annexed thereto.
- (10) Birth certificate, school leaving certificate, examination certificates, testimonials or any other papers should not be sent with the Application Form unless specified otherwise, but these should be readily available and produced when requested.
- (11) A candidate who is overseas must indicate clearly at the top of the Application Form that he is an "overseas candidate" and must make his own arrangements to return to Mauritius to attend an interview by the Ministry if required to do so.
- (12) A candidate should **immediately** inform the Ministry about any change of address.
- (13) A candidate who is proceeding abroad, should **immediately** inform the Ministry of his overseas address and the expected date of his return.
- (14) Recruitment by the Ministry is made solely on the basis of qualifications and merit. Candidates must guard themselves against any person who promises employment against reward, financial or otherwise, and report the case immediately to the nearest Police Station.
- (15) Any person who directly or indirectly by himself or by other person and in any manner, influences or attempts to influence any decision of the Ministry or the Chairman or any Deputy Chairman shall commit an offence and shall on conviction be liable to a fine and to imprisonment.
- (16) The Ministry reserves the right to convene for interview **only** the best qualified candidates.
- (17) The Ministry will not give any reason to candidates not convened for interview.