Ministry of Ocean Economy, Marine Resources, Fisheries & Shipping  
(Fisheries Division)

**Project Guidelines**

(Details to be submitted for any fisheries development projects).

1. Project title

2. Background
   - Fish resources
   - Fishing fleet
   - Processing
   - Aquaculture

3. Project objectives
   - Aim of the project – General framework into which the project fits
   - Project rationale – Economic, financial, social benefits
   - Justification of key elements of the project
   - Project strategy

4. The project
   - Brief description
   - Location
   - Project components (vessels, ice-plants, equipment etc)
   - Project costs and phasing
   - Project structure, organization and management

5. Investment & source of financing
   - Percentage shareholding & name of shareholders
   - Total cost of the project
   - Capital investment breakdown
   - Loans
   - Certificates of incorporation (to be attached)

6. Employment
   - Number of fishers to be employed (direct/indirect)
   - Expatriate employment, if any (justify)

7. Technical aspect
   - Methodology of fishing operations/fish processing activities/aquaculture activities
   - Number of fishing trips, catch rates/quantity to be processed
   - Technical specifications of boat
   - Technical specifications of infrastructure / machinery, etc
   - Aquaculture – Ponds size, culture period, stocking density, survival rate, weight at harvest, number of floating cages, yield etc.

8. Marketing
   - Marketing and sale operations (attach evidence of market source)
   - Sale price and annual turnover
9. Financial appraisal
   Feasibility and profitability of the project
   • Profit/loss statement
   • Cash flow
   • Forecast
   • Financial analysis (NPV, IRR & payback period, etc)

10. Social and environmental impact.
    • Direct beneficiary of the project
    • Roles of women
    • Training issues
    • Environmental impact

11. Photocopy or scanned copy of the National Identity Card of the promoter(s)

12. Others

13. Annexes

NOTES:
   - The technical/financial feasibility will be assessed by the Fisheries Division;
   - The financial feasibility will be assessed by the DBM for projects financed under its purview or other financing institution; and
   - The technical and financial feasibility submitted directly to the BOI will be assessed jointly with the Fisheries Division.
   - Project Proposal to be addressed to:

A covering letter and the project proposal to be addressed to:

The Senior Chief Executive
Ministry of Ocean Economy, Marine Resources, Fisheries & Shipping
(Fisheries Division)
4th Floor, L.I.C.I. Centre
John Kennedy Street
Port Louis – MAURITIUS
Tel.: +(230) 2112470-75
Fax: +(230) 2081929
Website: http://fisheries.govmu.org